

Joe Lombardo
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Chief Medical
Officer

ADVISORY COUNCIL ON PALLIATIVE CARE AND QUALITY OF LIFE SUBCOMMITTEE MINUTES

Monday, October 16, 2023

10:00 a.m.

NOTE: Agenda items may be taken out of order, combined for consideration, and/or removed from the agenda at the chairperson's discretion.

1. Call to Order, Roll Call and Participation Information

Members:

1. Kim Anderson-Mackey, council chair-present
2. Mary-Ann Brown-council co-chair, RN, MSN, CHPCA, GCHCE HEC-C-present
3. Eddie Belluomini-absent
4. Angela Berg, APRN-present

Support Staff:

- Nathan Orme, education and information officer
- Shannon Stodieck, administrative assistant III

2. No public comment.

3. Discussion and possible action to set the date for Palliative Care Awareness and Education Day as Friday, Nov. 17, 2023 (previously scheduled for Nov. 15, 2023).

Motion: Changing the event date from Nov. 15, 2023, to Nov. 17, 2023

By: Mary-Ann Brown, council co-chair

Second: Angela Berg

Vote: Motion passed unanimously.

4. Discussion and possible action to determine additional topics and speakers, time slots and presenter deadlines for the clinical portion for Palliative Care Awareness and Education Day. Proposed topics: advanced palliative care, POLST forms.

Motion: Spend/offer \$75.00 for NHPC O to present at our Palliative Care Awareness and Education Day.

By: Mary-Ann Brown, council co-chair

Second: Angela Berg, RN
Vote: Motion passed unanimously.

Motion: To approve the additional topic of POLST to the event presented by Dr Clevis Parker.
By: Kim Anderson-Mackey, council chair
Second: Mary-Ann Brown, council co-chair
Vote: Motion passed unanimously.

Motion: To set event time slots of the following: 1) 8:00 AM POLST, 2) 9:00 AM Deprescribing, 3) 10:00 AM Pediatrics, 4) 11:00 AM Ethics and 5) 12:00 PM Palliative Care Outcomes.
By: Kim Anderson-Mackey, council chair
Second: Mary-Ann Brown, council co-chair
Vote: Motion passed unanimously.

Motion: To designate Kim as the person that has the authority to change time slots for the event in case a presenter has to be realigned at a different time.
By: Kim Anderson-Mackey, council chair
Second: Mary-Ann Brown, council co-chair
Vote: Motion passed unanimously.

5. Discussion and possible action to plan marketing and media campaign for Palliative Care Awareness and Education Day. Currently proposed to repurpose emails and flyers from the 2022 event for the 2023 event; possible presentation and consideration of draft materials.

Motion: Spend no more than \$.50 per color copy for the flyers, with a quantity not to exceed 200, and spend no more than \$45.00 per hour of labor with a total of 2 hours time being approved to put the flyer together by the graphic designer.
By: Mary-Ann Brown, council co-chair
Second: Angela Berg, RN
Vote: Motion passed unanimously.

6. No public comment.
7. Meeting was adjourned at 10:43 AM.